

Procedures in Applying for the Program

If you possess the admission requirements:

1. Get Forms 1, 2, & 3 from the OU registrar.
2. Fill up the forms correctly and submit the same to the OU registrar.
3. Wait for the action on your application. You will be notified by the OU director of the status of your application.

You may also apply online:

1. If you have all the requirements, then log-on to <http://www.openuni-clsu.edu.ph/registration.php>, Fill up the required field including the optional information.
2. You will be notified through e-mail of the status of your application.

Online Payment:

1. Go to the nearest Land Bank of the Philippines branch.
2. Get a deposit slip and fill it up
Account Name: CLSU Open University
Account Number: 002962-1006-89
LandBank Branch: Muñoz, Nueva Ecija
3. Pay the assessed program fees as stated in Statement of Account which the Open University will e-mail to you.
4. After paying the assessed fees, fax the receipt to this number: 044 456 5242.
5. Wait for the confirmation of receipt of payment through text or e-mail.

Other Certificate Programs

- Basic Environmental Impact Assessment
- Basic Local Government Management
- Project Feasibility Preparation and Implementation
- Training Management
- Agricultural Research Management
- Entrepreneurship
- Teaching

CLSU OU Graduate Programs

- Ph. D. in Development Education
- MS/MPS in Education
- MS/MPS in Rural Development
- Master in Agribusiness Management

For inquiries, please contact:

THE DIRECTOR

Open University
Central Luzon State University
Science City of Muñoz
Nueva Ecija 3120
Telefax: (044) 456-5242
Email: clsuou@openuni-clsu.edu.ph
famonta@openuni-clsu.edu.ph

Website address:

<http://www.openuni-clsu.edu.ph>



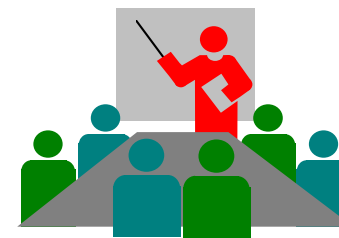
OPEN UNIVERSITY
Central Luzon State University
Science City of Muñoz
3120 Nueva Ecija

Certificate in

Local

Development

Planning



A short-term course intended for:

- LGU Executives/Officials
- Local Development Planners
- Development Coordinators
- Budding Local Government Administrators/Officials

Mode of Instruction

Basically, the Certificate in Local Development Planning program employs online and modular education. Using interactive and self-paced modules, the students are tasked to log-in on the website of the Open University. With this mode, the program promotes personalized, flexible, and convenient self-regulated learning. There are five sessions of a face-to-face interaction set during the term.

Admission Requirements

Any interested person who possesses the admission requirements may enroll in the certificate program:

1. High school graduate with at least two years work experience in formulating LGU development plans, either at the barangay, municipal or provincial levels, and assisting LGU staff in making plans.
2. Computer literate, especially in the use of e-mail and internet.

Course Requirements

To finish the certificate program, the student has to satisfactorily comply with the requirements:

1. Ten (10) lessons (3 credit units);
2. Submission of an evaluation of a local development plan of a particular area or community; and
3. Presentation of an improved local development plan in a seminar.

Lessons Constituting the Program

- Lesson 1. Introduction to Local Development Planning
- Lesson 2. Community Organizing and Mobilization
- Lesson 3. Community Profiling
- Lesson 4. Situational Analysis
- Lesson 5. Vision, Mission and Goal Formulation
- Lesson 6. Strategic Direction and Program/Project/Activity Planning
- Lesson 7. Financial Analysis, Investment Planning and Budgeting
- Lesson 8. Plan Implementation, Monitoring and Evaluation
- Lesson 9. Plan Integration and Packaging
- Lesson 10. Case Analysis of a Local Development Plan

Program Fees

Entrance Fee	₱ 200.00
Tuition Fee (250/unit x 3 units)	750.00
Miscellaneous Fees	800.00
Registration	100
Library	250
Audio-Visual (150/hr x 2 hrs.)	300
Charity	50
Insurance	100
Tutoring Fee	750.00
Development Fee	500.00
E-learning/Internet Fee	1,304.50
Instructional Material	385.00
Application Fee	50.00
ID Card	65.00
Administrative Cost (10% of fees)	

The Professional Staff and Course Tutors

FLOR AMOR B. MONTA

Director, Open University
Ph.D. (with majors in Bureaucracy
and Foreign Policy)
University of the Philippines - Diliman

EDUARDO G. MARZAN JR.

M.S. in Agricultural Economics
University of the Philippines - Los Baños
Ph.D. in Agricultural Economics
Kansas State University, USA

EUGENIA G. BALTAZAR

M.P.S. in Food and Nutrition Planning
University of the Philippines - Los Baños
Ph.D. in Community Development
University of the Philippines - Los Baños

FEDERICO O. PEREZ

M.S. in Land Resource Mgt. and Planning
Cranfield Institute of Tech., Silsoe College, U.K.
Ph.D. in Envi. Science & Land Use
University of the Philippines - Los Baños

FE L. PORCIUNCULA

M.S. in Human Settlements Development
Asian Institute of Technology
Ph.D. in Community Development
University of the Philippines - Los Baños

DANILO S. VARGAS

Ph.D. in Community Development
University of the Philippines - Los Baños